

La Cueva High School Choral Boosters

Board Meeting

Tuesday, August 8, 2023 7:00pm @ LCHS Choir Room

In attendance - Katherine Green, Tracy Denton, Lori Addison-King, Leslea Lehoucq, Kelly Hester, Lisa Peterson, Melissa Spangler, Autumn Lujan, Angi McBride, Stephanie Dhonau, Heather Chacon, Allison Stevens, David Collette, Karina Bell

- I. Call to Order - **Tracy Denton**
 - A. Welcome Everyone
 - B. Parent Email will go out tomorrow, will clarify fees
 - C. We are flipping the meeting to be mindful of everyone's time
- II. Approve previous Board Meeting minutes (June)
 - A. Motion: Autumn Lujan
 - B. Second: Kelly Hester
 - C. Discussion: No discussion
 - D. Vote: Approved
- III. Director's Report - **Katherine Green**
 - A. Updates
 1. Calendar
 - a) Calendar updates posted in Show Choir. Still need to post in Treble and Concert choir
 - b) Things coming up -
 - (1) Parent Meeting on August 22 - How do we present it to families and make it manageable for families? Open to discussions regarding making changes.
 - (2) Practices - None during Homecoming week
 - (3) Manzano Retreat - Details still need to be figured out. Students will be learning one song together. Heather will post agenda on website once the agenda is ready.
 - (4) Isotopes Event - September 6 - 15 students will be selected for that.
 - (5) UNM Choral Leadership - Ms. Green will choose 4-5 students for that
 - (6) Choreo Weekend
 - (7) Med Opera - Giving us tickets in January and May and would like to take concert choir to that.
 - (8) Broadway Clinicians and Workshops - would like to do this for Sapphire and Underground
 - (9) Pre-Festival Concert - will need to change date and Ms. Green is working on that. May be March 15
 2. Underground - Pursuing it counting as PE credit; needs to get approved at district level
 3. New Accompanist this Year - Ronda Schripsema is our new accompanist. Have a stipend for her and some additional Esser funds to pay her. Esser funds will be used for clinicians.
 - a) May hire a second accompanist for All-State as needed
 4. Robes
 - a) Hoping to get them for this Fall's concert

5. Arranging - Pleased with Underground Show. All material will be done by October. Sapphire Sound beginning to gather material for that show.
6. Sapphire Sound - Going to practice with Underground this Thursday for first hour. Then additional times will be added. 12 students now.
7. School has started and things are going well. Things have gone smoothly.
8. Leadership Meeting today - spoke about goals
9. Sapphire Sound - Can start taking measurements - Ms. Green and Stephanie will figure out a time - hopefully August 21

IV. Underground Choir Representatives - **Kelly Hester, Dre Sanchez, Tammy Brown**

- A. Camp was great.
- B. Tin Can Alley - \$127 plus whatever we get from Tin Can. Kids had a good time.
- C. Grant Contract - Update from Kelly Hester
 1. We applied last year through NM Arts, applied for \$10,000. We got \$6532 for entire choir program.
 - a) Reimbursement basis
 - b) We can apply every year. Is anyone interested in working on it for next year with Kelly Hester? Starts in October and it is a process to fill out.
 - c) Has to be used for specific things
 - d) Needs to be acknowledged at concerts, program
 2. Another Grant - Pepsi Grant. Can only be applied for by APS employee. For school travel. We applied but did not get it. Kelly will apply again this year.
 - a) Apply for Colorado Springs travel for this year. Use angle of Arts don't get as much money as Sports.

V. Robed Choir Representatives - **Lisa Petersen, Stephanie Dhonau**

- A. Angie will set up a meeting/call with choir reps for the retreat
- B. Robed Choir Reps - Need to attend retreat, District and State and Med Opera if we do that
- C. 25 in Treble
- D. 33 in Concert

VI. Tech Crew - **David Collette**

- A. Meeting with Tech Crew -
 1. Ideas discussed and plans formulated
 2. Budget will be better than last year
 3. Ideal to have 3 new receivers
 4. Lighting - need a smaller truss and more rotator lights
 5. Need props
 - a) Re-Store might be a place to check
- B. 3 confirmed students in Tech/Stage Craft Class
 1. Wanting to recruit more students for this class
 2. There is a curriculum for this class

VII. Website Coordinator - **Heather Chacon**

- A. Let Heather know of anything that needs to be updated
- B. Balloon Fiesta - exploring singing National Anthem and selling programs and calendars
- C. Hoping to have website ready to push at August 22 Parent Meeting

VIII. Costumes - Leslea Lehoucq

- A. Measurements - Google form will be created for sizing
- B. Boots - need to be ordered soon so ready for Sept 14 choreo weekend
- C. Costume Budget = \$300 per student but try to keep that under
- D. Will do measurements on Thursdays
 - 1. Consistency - have one person measure the same part on each students
 - 2. Shoe Sizer - consider purchasing for getting student shoe size

IX. Bear Wear - Autumn Lujan

- A. Trying to move to online
- B. Squad Locker - Option
 - 1. Geared towards schools and spirit and fundraising
 - 2. Open 24/7, no deadline, a constant fundraiser
 - 3. Just upload logo
 - 4. Ships directly to buyer
 - 5. Lots of flexibility and options
 - 6. Consider limiting what people can purchase to reflect the choir in the way we want to reflect it and to create uniformity.
- C. Parent Meeting - set up a table with Bear Wear and hopefully have an online option as well
- D. Boosters - Will provide shirt size to have Bear wear to wear at events

Quick Break before moving to Executive Board Meeting Non-Executive Board Members are welcome to leave meeting at Break***

X. President's Report - Tracy Denton

- A. Updates - Parent email will go out tomorrow and will make fees more clear
- B. Parent Emails - need to figure out a way to get parent emails

XI. Attendance - Katherine Green, Tracy Denton, Lori Addison-King, Melissa Spangler, Angi McBride, Allison Stevens, Karina Bell

XII. Treasurer's Report - Lori Addison-King/Melissa Spangler

- A. Sponsors -
 - 1. On a slide at the Parent Meeting,
 - 2. Emphasize that \$200 is required for Underground
- B. Fees - should be consistent, helps families know what to expect
- C. Excited to have support and help from Melissa; treasurer position should not be a one person job
- D. Melissa - tracking of fees, spreadsheets updated
- E. Lori - budget, day to day questions, going to bank, etc.
- F. Scholarships
 - 1. Have awarded 3 scholarships
 - 2. Can get up to 50% of the fees in scholarships
- G. Parent Meeting
 - 1. Copies available of the budget to be transparent
- H. Debit Cards - Tracy, Allison, Karina, Autumn, Leslea
 - 1. Karina and Leslea need to still get theirs
- I. Costumes - Leslea will keep a spreadsheet of expenses and keep receipts
- J. Unpaid fees

1. After 2-3 emails from Boosters and getting no response, Ms Green will talk to the student asking parent to call the Treasurer
2. October 10 - last Underground fees due (not including travel)

XIII. Fundraising - Allison Stevens

- A. Created an outline for the year
- B. Direct Donation Drive
 1. From friends and family
 2. Need to see if we can legally have a direct donation go to a specific student rather than the whole program
 - a) If it can't go to a specific student, could it go to travel fees to reduce travel costs?
 - b) Need to do some research
 3. Table discussion for now - Discuss further at Sept 5 Booster Meeting
 4. Maybe do it specifically for a trip
 5. Maybe just do it for Underground
- C. Sponsorships
 1. Does not need to be a business
 2. Maybe adapt the sponsor form for "family/friend sponsorships" for family members or friends who want to donate?
- D. Sing It Dance It Summer Camp - it made a bit more than \$5000
- E. Tin Can Alley - waiting for check
- F. Sandia Heights - Arts Events - Sept 7, 5-7 - Do we want to sacrifice Underground Practice? Maybe a small group of students attend to sing?
- G. Balloon Fiesta - Allison looking into it - to sell programs and calendars
- H. Sing It Dance It Fall Camp - still working on details
- I. Barnes and Noble - November 4

XIV. Events - Angi McBride

- A. Manzano Retreat
 1. Need 3 adult chaperones
 2. Breakfast - provide bagels or burritos
 3. ACT on same day - so Ms. Green will find out how many students are taking the ACT
 4. Split into 2 groups to get through all activities
 5. \$500 deposit
 6. Still finalizing quote
- B. Isotopes National Anthem - Sept 6
- C. Audition video submitted for UNM sports for National anthem
- D. Dessert Social after Parent Meeting
- E. Colorado Festival Choir Trip - April 18
 1. Want at least 40 students to attend, only have spots for 50
 2. Deposit \$50
 3. Estimating \$700 per student

XV. Volunteers - Monish Ramnath

XVI. Secretary - Karina Bell

- A. Facebook - Allowing people on - just parents
 1. Tracy and Karina will talk further

XVII. New Business

- A. Next Board Meeting is Tuesday, September 5th 7:00 pm in the Choir Room
- B. Next Parent Meetings is Tuesday, August 22nd 7:00 pm in the Choir Room

XVIII. Dismissal

- A. Motion: Allison
- B. Second: Tracy
- C. Vote: All approved