

# La Cueva High School Choral Boosters

## Board Meeting Minutes

Wednesday Aug 20, 2025 6:00pm @ LCHS

**In attendance - Katherine Green, Allison Stevens, Tammy Brown, Colleen Ramnath, Jo Anderson, Leah Hertenstein, Emilie Szenasi, Natalie Eames, Lori Sisson, Heather Newsome**

- Call to Order - Lori
- Approve previous Board Meeting minutes (July)
  - Motion - Jo
  - Second - Colleen
  - Discussion - no discussion
  - Vote- all approved

- Director's Report - **Katherine Green**

### Classes

Underground 35, Concert Choir 45, Treble Choir 39, Sapphire Sound 22

### Competitions-

- Underground/SS - Arizona - Boulder Creek February 22
- Underground - California - Burbank Blast March 6-7
- Concert Choir - Worldstrides Festival Concert Choir Trip San Antonio Mar. 19-22

### Calendar of Events:

August 23 - UNM All-State Prep Day (free and optional) 10am-5pm

August 26 - Sapphire Sound Practice with Michael 3:30-6pm

**August 26 – Choir Parent Meeting 7pm LCHS PAC**

**\$100 APS Class Activity Fee Due for ALL Choir Students - STUDENTVUE**

**Travel Packets Due!**

September 1 - Labor Day - No School

September 3 - NM Year of the Arts Kickoff at the State Fair (15 students 6-8pm)

**September 4, 5, 6 - Fall Robed Choir Retreat at LCHS**

**Thurs Class time and 3:30-5pm, Friday 3:30-8pm, Saturday 9am- 3pm**

+September 4 - Concert Choir Cold Stone Creamery Fundraiser 12-9pm

September 5 - **\$125 Robed Choir Booster Fee Due!**

September 7-22- **Concert Choir Direct Donation Drive for Texas TRIP!**

September - Booster Meeting 6pm

**September 11-13 - UND Choreo Weekend-Thursday 3:45-8pm, Friday 3:45-9pm, Sat 9am-5pm**

**\$250 Underground Booster Fee Due! (Colleen, Jo and Leah will organize Sign up Genius)**

**September 12-13 - Sapphire Sound Choreo Fri 3:45-9pm, Sat 9am-12pm (Lori and Heather to arrange Sign up Genius)**

September 20 - UNM Choral Leadership Summit 9am-5pm (4-8selected) Guest Clinician Heather Orr

September 20 - Buddy Walk, NM Expo 6-8pm (Select Treble/SS) - National Anthem 7pm

September 22-27 - Homecoming Week

**October 1 - Business Sponsorships Due to be included on the t-shirt DUE!**

October 1,8,15,22 - SIDI 4-6pm

October 25 - SIDI 12-2 with performance at 2pm just SIDI

October 3 - Set up for District Festival afterschool 3:30-6pm

+October 3-18 - Concert Choir Krispie Kreme Fundraiser

**October 4 - District Vocal Solo & Ensemble Festival at LCHS!!!**

- **President's Report - Allison Stevens**
  - Signed Contracts for Susia, Sammy, Katrina, Michael, Maya, and Seth
  - Approved the Budget 8/7/2025 via email
  - Sept Robed Choir Retreat - **Sept 4, 5, 6 - Fall Robed Choir Retreat at LCHS**
  - Sept Choreo weekend
    - Flight are booked for Susia, Sammy, Katrina
  - October 25- *Sing It! Dance It!*
    - Oct - Sing it Dance it Camp - "MONSTER BASH" - kids are working on the flyer to send to elementary and middle schools. Need 5 parents to be available for check-in and check-out. Allison will work on the sign up on Google form. \$125/student.
    - **October 1,8,15,22** - *Sing It! Dance It!* Show Choir Kids Camp 4:00pm-6pm
    - **October 25-** *Sing It! Dance It!* Show Choir Kids Camp 12-2pm, Performance after camp
  - LCHS Choir Website -Skye Denton updated and created a more professional website that represents our programs and is user friendly. Will add the pictures of leadership. Ask the kids what else we need to change or add.
  - Parent Meeting Aug 26th 7pm, will create color copy of calendar, copies of sponsorship form, send Allison a list of anything else. Provide Remind code via email for families. Will also add instructions for Remind on the slideshow. Will offer Bear-wear shirts available for parents to purchase. ?photographer. ?anyone familiar w/ grant writing.
  - Include more parents - different forms to communicate more to group - maybe SLACK (will not do), Parent Remind - create 2 separate ones - Robed and Show Choir
  - Need to revise Google acceptance form at some point
  - Send email to parents with a Sponsorship Letter and Donation Letter. Sponsorships are due Oct1st (Sent email to parents already)
  - Still need to fill some Booster Board positions. Fundraising, Assistance Treasure, Bear Wear
  
- **Robed Choir - Natalie Eames**
  - Texas Concert Choir Trip
    - Itinerary
    - Budget Spreadsheet
    - Fundraising
  - September Retreat
    - September 4, 5, 6 - Fall Robed Choir Retreat at LCHS
    - Thurs Class time and 3:30-5pm, Friday 3:30-8pm, Saturday 9am- 3pm
    - Boosters will pay for the accompanist and clinicians
    - Bonding Saturday - Sign up genius for taco bar
  
- **Treble Choir - Lori Sisson**
- **Bear Wear - OPEN**
  - Sell Shirts with Choir Logo at the Parent Meeting
- **Tech Crew - Monish Ramnath**
  - Tech Dads: Monish, Dan, Mark, Nelson B, Jeff N
  - Sound Dad - Doug Thompson
  - Tech Lead - Seth - lighting
  - Tech kids/ drama kids - need a list Club Rush is Tues, Aug 26th!

- Need door dimensions needed for comp for Katerina
- 2 Microphones & received ordered and delivered
  
- **Treasurer's Report - Tammy Brown**
  - Updates:
    - 116 total students
    - Tammy putting together Love Letters for families to keep track of payments. Envelopes will be distributed at parent meeting 8/26. Leah will be an extra set of eyes to provide feedback to Tammy's handouts.
    - Underground /Sapphire Sound Fees
    - All Choir Fees - Due Sept 5th
    - Direct Donation Drive, Tammy is working on a flyer. Show choir in October, Concert choir in September. Looking into SignUp Genius option for Direct Donation (will figure out if 2.9% is additional charge or within the cost).
      - a) Go towards trip cost
      - b) Fall - Sept (Concert Choir) & October (Show Choirs) - each 2 weeks
  
- **Secretary's Report - Emilie Szenasi**
  - Choir Website calendar- Emilie to meet up with Allison to learn the calendar and minutes
  
- **Fundraising -Need a Volunteer**
  - Show Choir
    - Budget - \$33,500
      - a) Sing it Dance it - \$4844 Total
      - b) Restaurants = \$1,000
        - (1) La Reforma - July 16th 11am-9pm, \$226.14 Total
        - (2) Tin Can Alley in Aug 12th 11am-9pm, waiting on checks still for final total (has been ~\$400 and \$125 in cash donations in past years)
      - c) Sponsorships
    - Trips - Reduce costs for families
      - a) Direct Donation Drive
      - b) Can also do Bubba's, etc.
      - c) Balloon Fiesta - Individual signup
  - Robed Choir
    - Budget \$11,200
      - a) Barnes & Noble=Budget ( \$2500) - try to book for Nov (have sent 2 emails already)
      - b) Restaurant = Budget (\$250)
        - (1) Blaze Pizza - Sept?
      - c) Sponsorships
      - d) Concerts
    - Concert Choir Trips Reduce cost for families
      - a) Direct Donation Drive
      - b) ColdStone
      - c) Krispie Kreme
      - d) Balloon Fiesta : through Key Club, earnings go towards individual trip fee
      - e) Jimmie Johns

- Grants - NM Arts, Pepsi others??
  - Need volunteer to complete and submit
  - Opens up around September 2nd
  - Horizon grants through APS
  - Can ask at parent meeting to see if anyone is familiar and willing to do grant writing
  
- Events - **Karina Bell**
  - Banquet
    - Last Year at Tanoan, Numbers: 178, Cost: \$5440
    - This Year
      - a) Date: Tuesday, May 12 at 6pm
      - b) Location: Sandia Golf Club Banquet Room (few dollars more per person than last year)
      - c) Estimated Cost (based on 180 attendees): \$6500
  - Arizona Show Choir Trip (Sapphire Sound and Underground)
    - Bus is Booked
    - Still need to book a 12 passenger van
      - a) Is anyone interested in driving this?
    - Hotel is Booked - Home2Suites by Hilton Phoenix North Happy Valley
    - Parent Courtesy Block is reserved
  - California Show Choir Trip
    - Price Comparison for flying vs driving - approximately \$300 more per student if we fly
      - a) Recommendation = we drive instead of fly due to: cost, logistics, etc
    - Bus is Booked
    - Hotel - Hilton Garden Inn Burbank
      - a) Have contract and parent block reserved (Thursday night thru Sunday night), but will not sign it until after tonight's meeting
  
- Volunteers - **Leah Hertenstein**
  - Updates - September Choreo week - Food / Sign up Genius -Parents for lunch/snacks/ice etc
    - Sign up Genius
    - Colleen, Jo and Leah to arrange for Thursday, Friday and Saturday
  
- Sapphire Sound - **Heather Newsome**
  - Heather and Lori will arrange SignUp Genius for September
  - Costume measuring 9/2
  
- Underground Choir Representatives - **Colleen Ramnath, Jo Anderson**
  - Updates - Sign up for Sept Choreo
  
- Costumes - **Leah Hertenstein**
  - Updates
  - The following are needed (with one person per role)- Sizing , Planning , Ordering, Fitting, Organizing, Sewing/Embellishments
  - Will need to start sizing with certain groups
  - 8/21 will begin measuring at 5:30pm
  - Parents may be willing to volunteer, can mention at parent meeting
  - What worked best last year: one parent on computer, one parent measuring,

- New Business
  - Next Board Meeting is Tuesday, Sept 9th
  
- Dismissal
  - Motion: Jo
  - Second: Leah
  - Vote: approved